

Special Meeting of the Monadnock Regional Coordinating Council for Community Transportation

MINUTES

February 15, 2015

Present: Michael Acerno, *Home Healthcare, Hospice and Community Services (HCS)*; Ellen Avery, *Contoocook Valley Transportation Company (CVTC)*; Kathy Baird, *Monadnock RSVP*; Bob Perry, *American Red Cross (ARC)*; Gary Welch (*ARC*).

SWRPC Staff present was Tara Germond.

I. Welcome and introductions.

The meeting began at 10:00 a.m. and introductions were made.

II. FTA 5310 Formula Funds Lead Agency Designation

Tara Germond explained that Cheshire County would no longer be in a position to serve as Lead Agency for the FTA 5310 Formula Fund Grant for the MRCC Region. This change was due to information shared by NH DOT regarding the need for Cheshire County to allocate cash match for the funding they would receive as lead agency. This information was not made available to the County when they agreed to serve as the lead agency for this grant at the January 29, 2015 MRCC meeting. They are currently not in a position to accept this position, if they were required to identify the necessary cash match in advance of the grant application deadline. Tara Germond noted that CVTC has offered to serve as Lead Agency for the grant and that ARC is in favor of this change.

Motion: To designate CVTC as the lead agency for the SFY 2016 FTA 5310 Formula Fund grant.

Motion made by Michael Acerno, seconded by Gary Welch.

Gary Welch requested that CVTC provide quarterly updates on the grant at each MRCC meeting. Ellen Avery noted that CVTC would be willing to provide these updates. She asked Gary Welch to share a sample of ARC's reporting form for 5310 Purchase of Service with her.

The motion was approved by unanimous vote. Ellen Avery recused herself from the vote.

III. Adjourn

The meeting adjourned at 10:15 a.m.

Respectfully submitted

Tara Germond
Senior Planner