

JANUARY 16, 2018
NOTICE OF FUNDING #2

Introduction:

The Monadnock Region Coordinating Council for Community Transportation (MRCC) announces the availability of Federal Transit Administration Section 5310 “Enhanced Mobility of Seniors & Individuals with Disabilities” funds. These funds are allocated statewide by formula distribution to nine different regional coordinating councils in New Hampshire. The total funding available for the MRCC region (Cheshire County and 10 western Hillsborough County towns) is \$51,631. More information about this funding opportunity is available in the NH Department of Transportation (NHDOT) materials attached to this notice.

The funds being made available under this solicitation are comprised of New Hampshire federal FY2017 and federal FY2018 apportioned FTA Section 5310 funds. The funds will be awarded to a single Lead Agency approved by the MRCC. The Lead Agency can apply on their own or work with other partners, such as a mobility manager, in proposing a scope of work.

Priorities:

The following project types are eligible for the Section 5310 funds:

- **Capital/mobility management projects** – 80% Federal/20% non-federal match
- **Operating expenses** – 50% Federal/50% non-federal match

However, applicants are strongly encouraged to submit a mobility management-oriented scope of work that includes specific performance goals, targets and measures. Part of the mobility management scope of work should include funding dedicated to supporting the management of rides paid with the MRCC’s FY2019 Purchase of Service “Unmet Need/ Accessible Ride fund”. The “Unmet Need/Accessible Ride fund” pays for ride requests that cannot be met by and are referred from the MRCC’s core 5310 transportation providers: Community Transportation Volunteer Company, Volunteers Enabling Transportation and Home Healthcare, Hospice and Community Services.

Process:

- Applicants must be MRCC members to qualify for funding. Information about current members and the process for applying for membership can be obtained by contacting Southwest Region Planning Commission staff (contact information is below).
- The MRCC Allocations Subcommittee (Subcommittee) will manage the application review process. The Subcommittee grant award recommendations will be based on application scores and interviews. The Subcommittee will make a recommendation to the MRCC on the preferred applicant(s), terms and conditions to be followed by the applicant, and a proposed scope of work. The MRCC will make a final decision based on the Subcommittee recommendation at it’s meeting on 2/20/18 at 9 a.m. at 37 Ashuelot Street in Keene, NH.
- All applicants are expected to submit fully completed NHDOT applications attached to this notice. Applications can be mailed, dropped off, or e-mailed to J. B. Mack (see contact information below).

Scoring:

- Application scores will be based on the cumulative average score by each member of the Subcommittee. The maximum total score of an application is 110 points. The scoring system is as follows:
 1. The need for the project is adequately documented in the 2017 [Coordinated Communication Transportation Plan for the Monadnock Region](#) (pass/fail)
 2. Justification for the project (Total of 30 points possible)
 - a. Project meets local needs (10 points)
 - b. Project is cost effective (10 points)
 - c. Project does not unnecessarily duplicate existing service (10 points)
 3. Overall project planning and budget (Total of 30 points possible)
 - a. Project design and planning is adequate (10 points)
 - b. Project budget is appropriate for scale of project (10 points)
 - c. The match/local share is appropriate and available (10 points)
 4. Project management (Total of 20 points possible)
 - a. Project has adequate plan for fiscal, managerial and operational management (10 points)
 - b. Lead agency has good history of project management (10 points)
 5. Project performance and effectiveness (Total of 30 points possible)
 - a. Project will make more services more reliable (10 points)
 - b. Project will provide more rides or will improve access to the local services (10 points)
 - c. Project improves coordination among MRCC partners and affiliates (10 points)

Timeline:

- All agencies applying for funding must fully comply with the milestone deadlines contained within this notice. Milestones are as follows:
 - **1/31/18 at 3 p.m.** Application submittal deadline
 - **2/7/18 at 5 p.m.** Deadline for the Subcommittee to submit comments and questions to the applicant(s)
 - **2/12/18 at 3 p.m.** Deadline for applicant(s) to respond to Subcommittee comments and questions
 - **2/14/18** Interview with applicant(s)
 - **2/15/18** Follow up interview with applicant(s) if needed
 - **2/20/18** MRCC meeting

For More Information:

For more information about the application, contact J. B. Mack, Principal Planner at Southwest Region Planning Commission, by mail at 37 Ashuelot Street, Keene, NH 03431, by telephone at (603) 357-0557 or by e-mail at jbmack@swrpc.org. For more information about the MRCC including the 2017 *Coordinated Communication Transportation Plan for the Monadnock Region* go to www.monadnockrcc.weebly.com